



**STATE OF TENNESSEE
DEPARTMENT OF COMMERCE AND INSURANCE
PRIVATE PROBATION SERVICE COUNCIL
500 JAMES ROBERTSON PARKWAY
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PLEASE REMEMBER TO TURN OFF CELL PHONES

**MEETING TO BE HELD AT
710 JAMES ROBERTSON PARKWAY
2ND FLOOR CONFERENCE ROOM**

**MEETING AGENDA
December 5, 2008**

10:00 Call To Order – Chris Craft, Chairman

- Roll Call – Donna Hancock, Interim Director
- Announcements

10:15 Agenda – Review / Adopt

- Tab (1) Minutes From September 5, 2008 Adopt

10:30 Applicants Review for Probation Officer Qualifications

- Tab (2) Ms. Sereatha Sullivan

10:45 Applicant Requesting Approval as a Probation Officer Substituting Experience for the Degree

- Tab (3) Ms. Addie M. Frazier

11:00 Appearing to Appeal the September 14, 2007 denial of his CEO Registration for lack of experience.

- Tab (4) Michael R. Mashburn

11:15 Applicants Review for New Entity

- Tab (5) Grace Resource Agency, LLC

11:30 Administrative Report – Donna Hancock, Interim Director

Tab (6) Complaint Report
Tab (7) Budget Report

12:00 Legal Report – Adrian Chick, Staff Attorney

**12:15 New Business
Unfinished Business**

12:30 Adjourn

Notice: Commission / Board meetings will be conducted by permitting participation of the Commission / Board members by electronic means of communication, if necessary. Any member participation by electronic means shall be audible to the public at the location specified above. Some meetings may be cancelled 30 days prior to the actual meeting. Before planning to attend a meeting, please be certain the meeting is being held as originally scheduled. Unless otherwise noted, all times listed are U.S. Central time.